



# Raising your Personal Performance in a Down Turn

The demands of business, especially for Leaders, Managers & Entrepreneurs, leave little time for thinking about yourself. However, great businesses are built on great leaders.

You don't need to know anything more about your job to increase your productivity, just a new set of behaviours around the what, when and how.

Maximum productivity comes from making the right things happen within business, with as little effort as possible.

## **Molly will share with you:**

1. How you can make systematic changes in your working environment that will increase your creativity and productivity.
2. Practical tips and solutions to how you can keep your focus throughout your working day.
3. Practical Power Questions that will help you more towards your vision in Business.
4. How to deal with more deadlines and multiple projects.
5. Discover how you behave when things are going well can differ greatly when faced with conflict.
6. Take away tips and techniques on how to practically maintain your new found focus.
7. Discover why soft skills are the hard skills in this 21<sup>st</sup> Century.